

Application 23/01873/LAPREM

85 Bell Street Reigate Surrey RH2 7AN

The application by Suraj Chopra as 85 Bell Street (previously Joules) is for a New Premises licence to operate a wine and cocktail bar. The applicant has requested permission for Performances of Dance & Films, Live Music, Recorded Music, Other Entertainment falling under Music or Dance, provision of late-night refreshment and the retail Sale of Alcohol.

The premises license opening hours are: Monday to Thursday 08:00 – 01:30, Friday to Saturday 08:00 – 01:30 and Sunday 08:00 – 01:00.

- Performances of Films (indoors) Monday to Thursday 08:00 – 01:00
Friday to Saturday 08:00 – 01:30
Sunday 08:00 – 01:00

- Live Music Monday to Thursday 19:00 – 00:30
Friday to Saturday 19:00 – 01:30
Sunday 19:00 – 00:30

- Recorded Music Monday to Thursday 19:00 – 00:30
Friday to Saturday 19:00 – 01:30
Sunday 19:00 – 00:30

- Performance of Dance Monday to Thursday 19:00 – 00:30
Friday to Saturday 19:00 – 01:30
Sunday 19:00 – 00:30

- Anything of a similar description Monday to Thursday 19:00 – 00:30
Friday to Saturday 19:00 – 01:30
Sunday 19:00 – 00:30

- Late Night refreshments Monday to Thursday 23:00 – 01:00
Friday to Saturday 23:00 – 01:30
Sunday 23:00 – 01:00

- Supply of alcohol Friday to Saturday 08:00 – 01:30
Sunday 08:00 – 01:00

No non-standard timings have been requested

There has been one (1) representation received for this application from Surrey Police. Following the representation the applicant and relevant authorities agreed to the addition of the following mediated conditions:

Conditions compliant to operating schedule:

1. 30 minutes after the end of licensed hours must be provided to allow last drinks to be consumed less quickly and provide access to the pub's toilet facilities before leaving the premises.
2. The licence holder shall undertake regular liaison with the Police,
3. A zero tolerance policy shall be maintained on the use or supply of drugs.
4. All regulated entertainment will end at least half an hour before the supply of alcohol.
5. Regular noise checks shall be undertaken during regulated entertainment.
6. Outside areas to be kept clean and tidy and bins emptied quietly.
7. No drinks taken off-site apart from off-sales.
6. No patrons under the age of 21 shall be admitted onto the licensed premises on Friday and Saturdays.
7. ID Scanning shall be a condition of entry, whereby the patron's passport, driving licence or PASS card, must be scanned at the point of entry, on every occasion.
8. Where a person refuses to allow an approved ID to be scanned, they shall be refused entry.
9. The ID scanning capability shall include facial recognition and authentication of the approved ID presented. ID scanning to be conducted in a location where the CCTV at the premises can record each procedure.
10. If the ID scanner is not working, each patron entering the premises must be photographed or filmed and that record retained for a minimum of 31 days.
11. A record of the failure must be recorded in a log and the police must be notified, together with the steps taken to have the ID Scanner repaired/replaced at the earliest opportunity.
12. If the ID scanner is not working, persons purchasing alcohol at the bar will be required to show proof of age if they appear to the person serving them that they could be under 25 years of age.
13. There shall be no admittance or re-admittance after 00:45 hours on any day.
14. All staff shall receive induction and/or refresher training on appointment and at least every six-months thereafter, commensurate with their role and responsibilities in relation to the sale of alcohol and the times and conditions of the premises licence.
15. Training shall be documented, and records will be kept at the premises. Training records shall be made available to the Police and/or Local Authority upon request and shall be kept for at least one year.
16. Training must include:
 - a. The licensing objectives
 - b. The requirements for ID as part of age verification.

- c. Dealing with an intoxicated person.
- d. Dealing with disorderly incidents/disorderly persons.
- e. Dealing with drug related activity on a licensed premises.
- f. Recording of any refusal to sell alcohol.
- g. Recording of incidents
- h. Reporting of incidents to police and information to be shared with police to promote the Licensing objectives

17. All training records will be available to an authorised officer on request.

18. An incident log shall be maintained on the premises documenting: the date and time of any incidents involving the premises which could undermine the four licensing objectives.

19. This shall be completed within 24 hours of an incident, be available upon request of a police officer or an authorised officer, and will record the following:

- a. All crimes reported at the venue.
- b. All ejections of patrons
- c. Any complaints received concerning crime and disorder.
- d. All drugs seized or found.
- e. Any incidents of disorder
- f. Any faults in the CCTV system, including action taken to remedy.
- g. Persons banned from the premises.

20. There shall be a record of any refused sale of alcohol. The refusal register shall be inspected on a regular basis (at least weekly) by the DPS or a personal licence holder and endorsed accordingly.

21. A CCTV system must be installed, covering all public internal areas, including all public entry and exit points.

22. Access to the system must be allowed immediately to the Police or an authorised officer of the Licensing Authority in accordance with the Data Protection Act where it is necessary to do so for the prevention of crime and disorder, prosecution, or apprehension of offenders or where disclosure is required by law.

23. The CCTV system must be maintained so as to be fully operational and recording continually whilst the premises are open for licensable activities, and during all times when customers remain on the premises.

24. All images must be kept for a consecutive 31-day period and must be produced to the Police, Trading Standards, or an authorised officer of the Licensing Authority upon request, or within 24 hours of such a request.

25. There must be a member of staff available at all times who is trained and capable of operating the CCTV system and also downloading any footage required by the Police, Trading Standards, or an authorised officer of the Licensing Authority.

26. The CCTV system clock must be set correctly and maintained taking account of GMT and BST.
27. CCTV shall cover all outside areas of the premises, this to include the outside rear garden, the side patio area, and the smoking area.
28. CCTV shall cover the outside at the front of the premises on Bell Street, to record customers queuing and leaving the premises.
29. The CCTV must provide images of good quality throughout the premises inside and outside, in all lighting conditions. The images of people entering/ leaving must cover the face and upper body.
30. The premises shall have a written search policy, which shall require the consent of a patron to a voluntary search as a condition of entry.
31. The policy to include a minimum search ratio of 1 in 4 persons being subject to a voluntary search. The written search policy must be kept on the premises and made available for inspection at the venue by a police officer or authorised officer.
32. The premises must have a drugs policy, which must be kept on the premises and made available, on request, to a Police Officer or an officer of a responsible authority.
33. The drugs policy must include hourly checks of the toilets for any drug related, or otherwise suspicious, activity and evidence of any drug taking or related activity or paraphernalia.
34. A record of toilet checks must be completed and maintained on the premises for at least 3 months.
35. The premises must have, and implement, a dispersal policy to ensure patrons safely disperse from the premises.
36. The Premises Licence Holder shall employ a minimum of 4 SIA door supervisors when the premises is operating on a Friday and Saturday, until 02:30hrs. One SIA door supervisor shall start at 20:00hrs and all 4 door supervisors to be on duty by 21:00hrs until closing and dispersal.
37. The premises licence holder shall employ a minimum of 3 on Thursdays and Sundays (One SIA door supervisor shall start at 20:00hrs and the other two SIA door supervisors shall start at 2100hrs).
38. A door supervisor will supervise the beer garden/smoking area, at all times the venue is open for business.
39. A minimum of 2 SIA door supervisors shall be permanently positioned at the entrance to the premises.
40. The Premises Licence Holder shall risk assess the requirement for door supervisors on days other than a Friday and a Saturday, to include a Thursday night, seasonal variations and the day preceding a bank holiday.
41. The Premises Licence Holder shall ensure that patrons are counted in and out of the venue to comply with capacity limits for the premises.
42. A written record of the number of persons on the premises, will be recorded at hourly intervals after 2100hrs until the premises is closed.

43. These records are to be retained for twelve months and available to inspection by a police officer or other responsible authority.

44. The premises licence holder will operate the business with general consideration in respect of the surrounding areas, neighbours, and businesses, including:

- Regulated entertainment to be reduced to 'background level music' 30 minutes before the end of licensed hours on Fridays and Saturdays.
- Lighting levels to be incrementally increased during the last 30 minutes of licensed hours on Friday and Saturdays.
- Clear and prominent signs displayed at the exit from the premises requesting that customers leave quietly and respect the neighbourhood.
- The premises will have a dispersal policy to ensure patrons safely disperse from the premises.

45. A challenge 25 scheme will operate at the premises whereby any person who appears to be under 25 years of age and is unknown to the staff member serving as a person over 18 years of age, shall not be served alcohol unless they provide.

46. Identification to prove they are over 18 years of age.

47. Acceptable forms of identification will be a valid passport, a valid photo ID driving license or a valid proof of age scheme card with the PASS approved hologram.

48. Challenge 25 signage must be displayed in a clear and prominent public place at the entrance to the premises and in all alcohol display areas.

Surrey Police Mediated conditions

1. CCTV shall cover all outside areas of the premises, this to include the outside rear garden, the side patio area, and the smoking area.
2. CCTV shall cover the outside at the front of the premises on Bell Street, to record customers queuing and leaving the premises.
3. The CCTV must provide images of good quality throughout the premises inside and outside, in all lighting conditions. The images of people entering/ leaving must cover the face and upper body.
4. Closing time on Friday and Saturday to be no later than 0130.